iPad or Mac Instructions

- Download the "Microsoft Remote Desktop" app from the App Store.
- From the app, click the "+" sign and select "Add PC".
- You are required to fill out the following three fields, then click "Save".
 PC Name *your computer*.shtown.local (example it7.shtown.local)
 User Account shtown*your username*
 Gateway shapps.southamptontownny.gov

	×	Add PC	Sav	ve
	PC Name		IT7.shtown.local	>
	User Account		shtown∖jfurlon	>
	GENERAL			
	Friendly Name		Optional	>
	Admin Mode			
	Swap Mouse Buttons			
	GATEWAY			
	shapps.southamptontownny	y.gov		>
	Bypass for Local Addresses			
	DEVICE & AUDIO REDIRECTION			
	Sound		Play on This Device	>
	PCs		Workspaces	

Click the connection you just created (see picture below) and you will receive a Duo prompt on your mobile device which you need to Approve.

8:59 AM Wed Mar 18	
	PCs
it5.shtown.local	

You are now connected to your Town workstation, going forward you can click the computer connection and approve the Duo prompt to connect in.